Fullerton College Prerequisite Equivalency Evaluation Form

STUDENT: Complete boxes A, B, and C and attach any supporting documents and/or course descriptions.

A. Name: _____ **SS#:** _____/_____/_____ **FC ID:** @_____

Last   First   MI

Other names on transcripts: _____ **Date of Birth:** _____/_____/_____

Last   First   MI

Phone: (_____)_____ **Email:** _____

B. 🛑 It is your responsibility to provide **proof of course completion** (transcripts with passing grades) and supporting documentation (course descriptions or outlines) for out of state and private universities/colleges. **YOUR PETITION WILL NOT BE REVIEWED IF TRANSCRIPTS/DOCUMENTATION ARE NOT ATTACHED AND/OR THIS FORM IS INCOMPLETE.**

❖ Please allow a **minimum of 5 working days** for the processing of this form.
❖ You may check the outcome of your petition by logging onto myGateway; under Registration Tools, click Registration Status. Select the term to view "Registration Permits and Overrides." If the prerequisite equivalency is denied, you will be notified by email.
❖ NO PERSONAL INFORMATION CAN BE RELEASED OVER THE PHONE.
❖ This form is to be used for **prerequisite clearance only**, and is not a part of your academic evaluation (i.e. for certificate, degree or transfer general education certification).
❖ Courses completed prior to 1995 must be accompanied with a copy of course descriptions, evaluation requests (of pre-1995 courses) lacking the relevant course descriptions will not be reviewed.

I have read and agree to all statements on this form.

Student Signature: _____ Today's Date: _____

This form is to be used when you believe a course taken at another college or university meets the prerequisite for a Fullerton College course in which you wish to enroll.

C-1. Name & State of the institution where the prerequisite course was taken: _____

(GRAY AREA BELOW FOR OFFICE USE ONLY)

What course do you want to take at FC?	What is the FC prerequisite?	What is the name and number of the course you are using to meet the prerequisite?	Term and year completed?	Evaluation Outcome	Reason for Denial	Date
				( ) Approved ( ) Denied		
				( ) Approved ( ) Denied		
				( ) Approved ( ) Denied		

C-2. **Name & State of the institution where the prerequisite course was taken:** _____

What course do you want to take at FC?	What is the FC prerequisite?	What is the name and number of the course you are using to meet the prerequisite?	Term and year completed?	Evaluation Outcome	Reason for Denial	Date
				( ) Approved ( ) Denied		
				( ) Approved ( ) Denied		
				( ) Approved ( ) Denied		

C-3. **Name & State of the institution where the prerequisite course was taken:** _____

What course do you want to take at FC?	What is the FC prerequisite?	What is the name and number of the course you are using to meet the prerequisite?	Term and year completed?	Evaluation Outcome	Reason for Denial	Date
				( ) Approved ( ) Denied		
				( ) Approved ( ) Denied		
				( ) Approved ( ) Denied		

C-4. **Name & State of the institution where the prerequisite course was taken:** _____

What course do you want to take at FC?	What is the FC prerequisite?	What is the name and number of the course you are using to meet the prerequisite?	Term and year completed?	Evaluation Outcome	Reason for Denial	Date
				( ) Approved ( ) Denied		
				( ) Approved ( ) Denied		
				( ) Approved ( ) Denied		

Transcripts Statement:
Student states that transcripts are on file. If it is found that transcripts are not on file, request will be denied automatically and student must resubmit request (with transcripts) and allow a <u>minimum</u> of 5 processing days from time of <u>new</u> submission for processing. _____ *(please initial that you understand this statement)*