



# Fullerton College Free Speech Area Reservation Process

To request usage of the Free Speech Area, please complete a Sign-In Sheet and return it to the:

- Fullerton College Switchboard, Building 100, Monday – Friday, 8 am – 4 pm
- Teaching Effectiveness Center, Building 800, Monday – Thursday, 5 pm – 9 pm

The Free Speech Area may be reserved for the duration of one (1) business day. A separate Sign-In Sheet must be completed for each day you wish to utilize the area and may not be filled out in advance. Reservations are accepted on a first-come, first-served basis. If you do not show-up within fifteen (15) minutes of your assigned time, the College reserves the right to assign it to another group/individual.

You will be given a copy of the completed sheet and may be asked by a campus official to provide it upon request. Please note, if you will be distributing material(s) in the designated Free Speech Area, a copy of the material(s) must accompany the completed Sign-In Sheet.

The primary Free Speech area is located on the south-east corner of the Quad (see map). A second location is adjacent to the primary location and is also noted on the map.

For more information, please refer to North Orange County Community College District Board Policy 5550 and Administrative Procedure 5500. You may also contact the following offices:

Public Information Office

Building 100, room 113  
phone 714.992.7013

Office of the Vice President of Student Services

Building 100, room 111  
phone 714.992.7073