

## **A. Proposal to Improve the Education Component of the Smoke-Free Campus Enforcement Policy**

Submitted by the Smoking Enforcement Subcommittee of PAC (December 9, 2009)

### **1. Increase Banner Advertising**

- a. Increase the number and location of large smoke-free banners ("Fullerton College is a Smoke-Free Campus")
- b. 7 of the original 9 banners are currently displayed
- c. Purchase 6 new banners to replace the two missing ones and to provide signage at each of the perimeter entrances to the campus

### **2. Website Advertising**

- a. Convert the Smoke-Free icon on the Fullerton College Website main page into a hyperlink to the Health Center website pages on smoking cessation and the dangers of second-hand smoke.
- b. Encourage faculty to post the Smoke-Free icon on their instruction-related websites
- c. Encourage divisions and offices to post the Smoke-Free icon on their college websites

### **3. Smoke-Free Campus business cards.**

- a. Print and distribute more "Smoke-Free Campus" cards, which include Health Center contact information, and distribute them to all offices and high student use areas.

### **4. Classroom Advertising**

- a. Create and print "Smoke-Free Campus" posters, for posting in all classrooms and offices. The poster will include Health Center contact information.

### **5. Syllabus notification**

- a. Encourage faculty to include in their syllabi that Fullerton College is a Smoke-Free Campus and provide the web-link to the Campus Health Center.

### **6. Publication notification**

- a. Encourage that all promotional materials, event-related programs, and special outreach print media communications include the Smoke-Free Campus logo.

### **7. Reduce fire hazard**

- a. Provide concrete ashtrays adjacent to those Smoke-Free Campus Banners located at entry points to the campus.

### **8. Improve training**

- a. Provide specific instruction to Campus Safety Officers on how to make the enforcement of the smoking policy as friendly and effective as possible.

### **9. Provide special funding:**

- a. Provided the old concrete cigarette urns still are available on campus, the SEC proposes to find donation funding to take care of the expenses incurred by this proposal and is not asking for PAC funding.

## **B. Proposal to Proceed with the Enforcement of the Smoke-Free Campus**

Smoking Enforcement Subcommittee of PAC

The SEC proposes that a two year pilot program of smoke-free campus enforcement be implemented.

The SEC proposes that the language in the smoking enforcement policy presented to PAC at the October 28<sup>th</sup> meeting be adopted.

The SEC proposes that the highest values will be placed on education and the voluntary cessation of smoking on campus grounds.

### **Fullerton College Smoke-Free Enforcement Process**

Campus Safety has the overall responsibility for the safety of students and staff on campus and, as such, is the primary department to enforce the Smoke-Free Policy. As Campus Safety officers patrol the campus, they will notify students and members of the general public of the Smoke-Free Policy and ask them to stop smoking or leave the campus to smoke. Moreover, the Campus Safety officer will identify the individual and will file a field interview report. The filing of the second field interview report, citing a smoking violation, shall cause the student to be referred to the Dean of Student Support Services for discipline in accordance with BP 5500 Standards of Student Conduct & Discipline Policy.

It is permissible for all Fullerton College Employees to assist with the enforcement of the Fullerton College Smoke-Free Policy. Therefore, any FC Employee may inform students and members of the general public about the Smoke-Free Policy, ask smokers to stop smoking and submit a Student Incident Report to the Dean of Student Support Services for discipline in accordance with BP 5500 Standards of Student Conduct & Discipline Policy.

Anyone seeking help for smoking cessation assistance will be referred to Health Services.

Effective January 18<sup>th</sup> 2010

(Presented to PAC October 28, 2009)